



Application Process

1. Reach out to applications within 48 hours of getting the application. CC YOUR FOSTER BUDDY ON ALL EMAILS. If the applicant replies and did not reply all, make sure to add your buddy back in.

- meets can start as soon as the dog receives their first round of shots
- it is OK to do meets before the spay/neuter is scheduled. If there is another dog, please be careful!
- If you are not moving forward with the application, please let them know!
- This is a great time to notify the applicants of any medical issues

2. Meet and greets MUST be done if you move forward with the applicant(s).

- Meets should be done on neutral grounds and on leash at first if with another dog.
- Meets can be done OUTSIDE of the hut.
- Please let your buddies know if and where a meet is being done.
- If you are uncomfortable doing your own meets at this time, please let your buddy know. They can help or will ask another volunteer to help.

3. Once the meets are complete, a VIRTUAL home check is done.

- This can be done via Facetime, Google hangouts, zoom or Facebook messenger
- No photos, must be live. If you do not know how to do this, your buddy can help.
- If you are uncomfortable doing your own home checks at this time, please let your buddy know. They can help or will ask another volunteer to help.

4. Contact vet (if one is listed and they have had pets) and references.

5. Set up a time and place for the adoption. You can do this with your foster buddy or post in the Facebook group.

- Please ask for multiple days and times, as not everyone is not always available at one time.
- Petsmart off Barrington Rd, Petco Wood Dale and outside the Hut in Wood Dale are all available locations for adoptions.
- Inform the adopters of any medical issues before the adoption



**REMINDER: CC YOUR BUDDIES ON ALL EMAILS AND KEEP THEM INFORMED.
WHAT THE ADOPTER NEEDS TO BRING TO THE ADOPTION:**

- 1. ID- if address is different, bring a piece of mail.**
- 2. CASH OR CHECK- no exceptions. Adoption can not be processed if no payment.**
- 3. LEASH AND COLLAR, harness if they have it.**

FEES:

Senior dog. 8 years and up / \$125

Adult or Young Dog. 6 months to 7 years / \$300

Puppies. Under 6 months / \$375